

## Expression of Interest to partner with Skills Training UK for The Youth Contract

<b>1.</b>	<b>BASIC DETAILS OF YOUR ORGANISATION</b>	
A	Name of the organisation	Southampton City Council – City Limits
B	Contact name for enquiries about this PQQ:	Lydia Wilton
C	Job Title:	City Limits Manager
D	Address for communication:  Post Code:	G/F Municipal Block East Southampton City Council Civic Centre Southampton SO14 7LR
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F	Fax number:	02380 834562
G	E-mail address:	Lydia.wilton@southampton.gov.uk
H	Website address	www.southampton.gov.uk
I	Company Registration number or other registration number	N/A
J	Is your organisation:	i) a public limited company?
		ii) a limited company?
		iii) a partnership
		iv) other (please specify) Local Authority

<p>2.</p>	<p>How many staff does your organisation employ in total and how many work in areas relevant to the delivery of services to 16 – 17 year old NEET's? Please provide an approximate breakdown of job roles:</p> <p>We are not currently delivering a youth or NEET program. But we have the infrastructure in place to start immediately. This would be achieved by using the model of “supported employment” providing intensive, individually tailored supported enabling people to access and sustain employment through the development of training and employment skills, job-search, job coaching, assistance in completing C.V's and application forms and vocational guidance and advice.</p> <p>At this present time we have 16 staff members who are all qualified in multidisciplinary areas which is significantly different to other employment services available within the city.</p> <p>Our previous experince shows that we would build a team of:</p> <p><b>Senior Employment Officer</b> – to project manage the team and delivery, promote partnership working across the city.</p> <p><b>2x Employment Officers</b> -To support young people into employment and training activities, completing applications, benefits advice, job search, interviewing skills, support at interviews. Job coaching that includes working alongside the young person until they are confident and independent in the workplace.</p> <p><b>Employment Assistant and casual Support Workers</b> – to support Officers in Job Coaching , travel support and on going support.</p> <p><b>0.5 Admin Officer</b> - To ensure complex recording and financial regulations are ahered to. To support the team in administration of the program.</p> <p>The team would all work closely together and provide :</p> <ul style="list-style-type: none"> <li>• Information Guidance and Advise (IAG)</li> <li>• Young people to apply for vacancies and complete CV's</li> <li>• Contacting employers on behalf of Young people</li> <li>• Interview preparation and support in learning the skills required for an interview by using role play techniques</li> <li>• Work trials and work tasters</li> <li>• Voluntary work as a positive step towards paid employment.</li> <li>• Accessing learning for people with learning difficulties who are at risked of being withdrawn from education</li> <li>• Passing basic numeracy and literacy tests required to start college / training.</li> <li>• Pre Employment training – e.g. Structured 4 week Course to break down elements of work preparation to identify and address skills required.</li> <li>• To assist young people with the skills they need when looking for work</li> </ul>
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<p>3.</p>	<p><b>Facilities</b></p> <p>What facilities does your organisation have for delivery of support services to young people? Set out the type of facilities, where they are located and the number of young people that can be safely accommodated.</p> <p>We are part of Southampton City Council. If STUK were successful in the Youth Program we as an organisation would develop the necessary facilities through our own organisation and with our existing partners.</p> <p>At present we have use of Conference rooms, various training and meeting rooms across the city.</p>
<p>4</p>	<p><b>Track record</b></p> <p>Please give details of your track record of working with young people in the NEET group, particularly those who are considered to be low achievers</p> <p>City Limits Employment has existed since 1990 supporting residents of Southampton into employment and training using the model of supported employment. The service has been one of the most successful in Southampton – aiming primarily for employment and training outcomes for young NEET's. We delivered ESF/LSC NEET (2008 -2010) project across Southampton for those young people with learning difficulties and disabilities. This project addressed the gap in provision where other projects have been unsuccessful.</p> <p>We have a proven track record of working with NEETS or those at risk of being NEET and on the ESF/LSC NEET project we supported 129 with outcome that included 52 in employment / 31 college course and 28 work trials.</p> <p>Our success shows how we have designed and delivered a programme of activities that are diverse and meet the needs of this complex and hard to reach target group. With examples of outcomes that have supported young people in further learning or employment opportunities are:</p> <ul style="list-style-type: none"> <li>• Prince's Trust – 12 week in personal development</li> <li>• Fairbridge Access course - to improve low self esteem</li> <li>• Wooden Tiger – carpentry training</li> <li>• Work mobility – car mechanic</li> <li>• Academy of Sound – to gain qualifications in music</li> <li>• City Horizons – foundation learning with tasters in various college courses</li> <li>• REACT 2 - Youth project for 16-19 work preparation and education opportunities</li> <li>• Initial one to one support in stream college courses</li> <li>• Apprenticeships</li> <li>• Support in gaining CSCS – Building trade qualification</li> </ul>

<b>5.</b>	<b>GEOGRAPHIC COVERAGE</b>	
Please indicate where you are able and wish to deliver in the three contract package areas listed below;		
<b>GEOGRAPHICAL AREA</b>	<b>Please indicate the locations you can deliver in each Contract Package Area below</b>	
SOUTH EAST (A): Includes the Local Authority areas: Brighton & Hove, East Sussex, West Sussex, Kent, Medway, Surrey		
SOUTH EAST (B) Includes the Local Authority areas: Bracknell Forest, Buckinghamshire, Hampshire, Isle of Wight, Milton Keynes, Oxfordshire, Portsmouth, Reading, Slough, Southampton, West Berkshire, Windsor & Maidenhead, Wokingham	Southampton	
LONDON NORTH Includes the Local Authority areas: Barking & Dagenham, Enfield, Haringey, Hackney, Havering, Newham, Redbridge, Tower Hamlets, Waltham Forest, Barnet, Brent, City of London, Ealing, Harrow, Hillingdon, Hounslow, Camden, Islington, Hammersmith & Fulham, Kensington & Chelsea, Westminster		

Name: Lydia Wilton Date: 21<sup>st</sup> March 2012